

# **Lassiter High School Trojan Cheer Booster Club Bylaws**

## **ARTICLE 1: NAME AND LOCATION**

**Section 1.** The organization's name is the Lassiter Trojan Cheer Club, located at 2600 Shallowford Road, Marietta, GA 30066.

## **ARTICLE 2: PURPOSE OF CORPORATION**

**Section 1.** The Lassiter High School Trojan Cheer Club's exclusive purpose hereinafter referred to as the Booster Club shall be to support the academic, athletic, and fundraising needs of the cheerleading squads and athletic teams of Lassiter High School.

The boosters shall encourage and support the Lassiter Cheerleaders' participation in respective athletic events, including cheerleading competitions, to provide the means to promote instructional and training activities within the sport of cheerleading through public support seminars, training camps, and all other appropriate means.

## **ARTICLE 3: BASIC POLICIES OF CORPORATION**

**Section 1.** The Booster Club was incorporated under the laws of the State of Georgia, and the Georgia High School Association, as a non-profit corporation to organize, sponsor and raise funds in support of cheerleading activities and programs at Lassiter High School, Cobb County, Georgia.

**Section 2.** The name of the organization or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to promoting the objects of the organization.

**Section 3.** The organizations shall not directly or indirectly participate or intervene, in any way, including the publishing or distribution of statements in any political campaign on behalf of, or in opposition to any candidate for public office.

**Section 4.** In the event of the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be given to Lassiter High School.

## **ARTICLE 4: MEMBERSHIP AND DUES**

**Section 1a.** Members shall be those cheerleading families who have fully paid annual dues. A spouse of a member shall also be deemed to be a member.

**Section 1b.** Voting privileges shall be limited to only those adult members with children active in the program.

**Section 2.** The Secretary shall make available to any member of the Booster Club a roster of active members and/or a schedule of planned meetings, events and activities.

**Section 3.** Membership fees are non-refundable.

#### **ARTICLE 5: MEETINGS**

**Section 1.** Regular meeting of the full booster club membership shall be convened at least, but not limited to three times a year at a date, time, and location specified by the President/Co-Presidents of the Booster Club.

**Section 2.** Special meetings may be called by the President or a majority of the Board by five days notice have been given. The Board consists of the President/Co-Presidents, Vice-Presidents, Secretary and Treasurer.

**Section 3.** A majority of the members present at an official meeting shall constitute a quorum for the transaction of business of this Booster Club.

#### **ARTICLE 6: OFFICERS AND THEIR ELECTION**

**Section 1.** Each Officer of this Booster Club shall be a member, meaning they have at least one child on at least one squad.

**Section 2.** The officers of this organization shall consist of a President, Vice President, Secretary, and Treasurer. No more than two persons may share an office. If there are Co-Presidents, at least one needs to be a senior parent. Individuals serving in the President/Co-President role need to have served on the Board in another capacity for at least one year.

When needed, a Treasurer in Training may be included to shadow the current Treasurer if that individual will be graduating/leaving at the end of the season. This Treasurer in Training position will not be a voting member of the Board.

**Section 3.** Officers shall be appointed via the following process. In January, an Expression of Interest Form will be sent to all current members of the LHS Cheer Program and current rising 9th-grade members of the Junior Trojan Cheer program. This form is to be completed by anyone interested in being considered for one or more positions on the Board.

The deadline for submissions should be 48 hours after the Pre-Tryout Meeting to allow incoming freshman parents who were not part of the Junior Program and may not have received the form in January to submit an expression of interest.

The outgoing, senior Board President will oversee the distribution and collection of these forms and present them to the Nominating Committee for discussion. Individuals will not be considered for a position without completing an Expression of Interest form, including current Board members.

**Section 4.** Officers shall serve until their successors are duly appointed. Officers may serve successive years, if appointed.

**Section 5.** A Nominating Committee shall consist of three to seven members appointed by the

current officers or a volunteer form. The Committee head will be the outgoing senior Board President. The remaining committee members will be additional outgoing senior parents (up to two) and parents of each lower grade level (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>).

Members of the Nominating Committee cannot be seeking a position on the Board. The Committee will convene a meeting to review and discuss all Expression of Interest forms submitted by the deadline. The Committee will determine Board members for the upcoming year based on their qualifications and experience, attempting to appoint certain positions based on succession to ensure consistency from year to year.

**Section 6.** Only those who have signified their consent to serve through the Expression of Interest form shall be nominated for or appointed to such office.

**Section 7.** A vacancy occurring in any office after the start of the season shall be filled for the unexpired term by a person elected by a majority vote of the current officers.

#### **ARTICLE 7: DUTIES OF OFFICERS**

**Section 1.** President: The President shall preside over all meetings of the Booster Club and all meetings of the officers and the Board. The President shall sign all contracts on behalf of the Booster Club, which the officers approve. The President may sign checks in the absence of the Treasurer. The outgoing President may serve in an advisory capacity to the Booster Club for one full year following his/her term.

**Section 2.** Vice Presidents: the VPs shall work closely with the President and shall be prepared to act accordingly in the absence of the President.

**Section 3.** Secretary: The Secretary shall record the minutes of all meetings, including general meetings of the Booster Club and Executive Sessions of the Board's Officers. The Secretary shall issue all notices of the general meetings and executive officer meetings. The Secretary shall maintain a listing of all active members, including names, addresses, and telephone numbers.

**Section 4.** Treasurer: The Treasurer shall receive and maintain custody of all finances relating to Booster Club, dues, and fundraisers. The Treasurer shall sign checks for the disbursement of Booster Club funds. The Treasurer shall keep accurate and up-to-date books and records of all financial transactions, including receipts and disbursements. If necessary, these records, vouchers, and receipts shall be provided to the officers for their examination. An audit may be performed upon request of the principal or current officers.

**Section 5.** Treasurer in Training: this individual will be appointed on an as-needed basis. When the current Treasurer is in line to graduate or leave at the end of the season, they will train a replacement who will take over the program's finances the following year. The Treasurer in Training will not be a voting member of the Board.

**Section 6.** Every effort will be made to balance the officers between the parents of football, basketball, and competition cheerleaders and varying grade levels.

#### **ARTICLE 8: FISCAL YEAR**

**Section 1.** The fiscal year of this Booster Club should begin on April 1 and end on March 31.

#### **ARTICLE 9: PARLIAMENTARY AUTHORITY**

**Section 1.** Parliamentary rules shall govern the meetings of this Booster Club.

#### **ARTICLE 10: AMENDMENTS**

**Section 1.** Booster Club bylaws may be amended at any regular meetings by a majority vote of members present and voting, if notice of the proposed amendments shall have been giving before the meeting.

#### **ARTICLE 11: DISSOLUTION OF BOOSTER CLUB**

**Section 1.** In case of dissolution of the Trojan Cheer Booster Club, the Treasurer shall use remaining funds in the Booster Club treasury to pay any outstanding obligations of the Club. Any remaining money will be transferred to a booster club with the same like-mindedness and purpose that hereinafter will be referred to as the "receiving organization." Such receiving organization will be determined by a majority vote of the members of the Booster Club at a meeting called for this purpose.

#### **ARTICLE 12: REMOVAL OF BOARD MEMBERS**

**Section 1.** Board members may be removed from the Board as described for grounds and with procedures outlined below:

- a) Unexcused absences from two consecutive meetings of the Board or
- b) Conduct determined by a two-thirds vote of the Board to be detrimental to the interest of the program or
- c) Active opposition to the state purposes of the program or
- d) Failure to be in good standing financially with the program or
- e) Their cheerleader is removed for quits the program

**Section 2.** Any such member proposed to be removed shall be entitled to at least seven days written notice prior to the meeting at which such removal is to be considered.

#### **ARTICLE 13: REMOVAL OF COMMITTEE CHAIRMAN AND/OR TEAM PARENT**

**Section 1.** Chairman and/or team parents may be removed from their position as described for grounds and with procedures outlined below:

- a) Conduct determined by a two-thirds vote of the Board to be detrimental to the interest of the program
- b) Active opposition to stated purposes of the program or
- c) Their cheerleader is removed or quits the program or
- d) Failure to be in good standing with the program financially

**Section 2.** Any such chairman or team parent to be removed shall be entitled to written notice three days prior to the meeting at which such removal is to be considered.

**ARTICLE 14: EX OFFICIO MEMBER**

**Section 1.** The Varsity Cheer Head Coach may be an ex officio Board member of the Trojan Cheer Booster Club. The Coach may attend meetings but will not have a vote.

*Revised: March 2021*